For Approval @ December 21, 2023 Board mtg.

Board Meeting Minutes for November 16, 2023 Meeting

Approved - 12/21/2023 meeting

The meeting was called to order by Ted Hall, president at 6:30 PM followed by the Invocation and the Pledge of Allegiance.

Ted Hall announced that Jan Fetterly would act as Secretary Protempore for the balance of this board term due to the recent resignation of Secretary Albert Johnson.

Roll call: Present were Ted Hall, President; Jan Fetterly, Vice President; Dennis McCarthy, Treasurer; Fred Crider, Pat Dewitt and Al Siems, Directors-at-Large. A quorum was met.

Jan Fetterly read the minutes of the October 19, 2023 meeting. Number of members was corrected from 197 from195 per Cheryl Longwell. Fred Crider moved to approve the corrected minutes. Dennis McCarthy seconded. Unanimously approved.

Treasurer's Report:

Dennis McCarthy presented the Statement of Accounts showing a total of $72,963.80 in CD's, checking accounts and the Veteran's Fund. Motion made by Fred Crider, seconded by Pat Dewitt to accept report as read. Approved unanimously.

President's Report:

Ted Hall reported that the new popcorn machine and the new first aid kit had been purchased and were in-house.

He reported that that 3 to 5 people were needed for the Nominating Committee. Their duties would include naming at least one candidate for each of the directorships coming open due to term limits and one resignation, introducing the candidates at a special meeting 30 days prior to the February 5, 2024 election, arranging the election, counting the ballots and reporting the election results.

The purpose of the HOA was read, and he proposed the formation of a technical committee to help residents having problems with phones, i-pads, computers, printers, TV's, etc.

Secretary's Report:

Jan Fetterly read the letter from Albert Johnson stating his resignation from the position as Secretary and from the Board of directors.

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Liaison Committee:

Fran Mulhern reported Dawn Siems as a new member. Speed bumps were being repainted, recycling containers are now available in the clubhouse. Full report attached.

Social Committee:

Fred Crider encouraged all to use the HOA website for referring to the social calendar. He is open to suggestions for social activities.

Show Committee:

Faith Walzak reported Sharon Olivarez and Dawn Siems as new members, and thanked Bill Molloy for his years of service as he steps down from the committee. They are busy looking for new show material for 2025.

Membership Committee:

Cheryl Longwell reported 196 current members and 16 members for 2024.

Maintenance:

Dave Storey spoke about the back gate accident the previous week when a truck carrying sod became entangled with the gate arms which resulted in repair costs of $482 and damage to one of the brackets. A replacement bracket has been ordered and will cost an additional $402 installed. An eye-witness to this mishap reported that person expecting the delivery was opening the gate for the delivery which was late. The truck was too long to get through the gate within the time the gate is set to close, and it closed on the truck. This was an accident and the board will cover the repair costs. Further preventive measures will be looked at.

Unfinished Business:

Fred Crider spoke about the proposed new exercise machine and its benefits. A new quote will be needed before we can approve the purchase.

New Business

a. **Exercise room**

Fred Crider offered old equipment from the exercise room to anyone who wanted it. He mentioned the possibility of getting someone lined up as a trainer to come in once per month to advise on the proper way to use the equipment. Pat Dewitt spoke about the need for a flooring upgrade which would cost about $500. The equipment is currently serviced every three months. Nancy Fetterly suggested that it may be necessary to establish some type of scheduling system for the use of the equipment.

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b. Purchase of new Laptop and Accounting Software

The secretary read a letter from Treasurer Dennis McCarthy regarding the purchase of a new laptop and software for the treasurer. A question was raised concerning compatibility with the cloud and Dennis confirmed that it would be. Total cost estimated to be in the $600-$800 range. Motion to approve purchase made by Jan Fetterly and seconded by Pat Dewitt. Unanimously approved by the board.

c. Kitchen Discussion:

Fred Crider spoke about the need of the health department to define what is needed to make our kitchen fully useful as a cooking facility. This information would inform future decisions about possible upgrades. Pat Dewitt reported that the previous park manager said use was limited by poor drainage. Much discussion about outsiders eating at bingo and shows, etc.

As an aside, Pat Dewitt stated that for our age group, the pool temperature should be kept at 86 degrees.

Status Report on Veteran's project :

Debbie Tucker that outside donations came from the sale of bracelets and donations from local businesses and private donors. She said that inflation would require raising the project cap from $10,000 to $15,000. Any funds *remaining after completion would stay in the bank account to be used for* future maintenance until it was depleted.

Steve Hamilton reported that a site survey was needed to be sure there were no issues with underground utilities and it was due the following week at no cost.

Guidelines for Committee chair and committee appointments:

Ted Hall reported that typically,per by-laws, the president selects the chair from a list of volunteers, and the chair then selects the committee members. The exception is the nominating committee which is selected by the board per the by-laws. The committee names its chair.

Meeting was adjourned by Ted Hall at 7:40 PM.

Respectfully submitted by Jan Fetterly, Secretary Protempore